

GREENSIDE TUTORIAL CENTRE

REG NO : FET00852 PA
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E-MAIL : greensidecentre@gmail.com
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ENROLMENT APPLICATION FORM

SECTION A

PERSONAL DETAILS
TITLE
SURNAME
FIRST NAME
INITIALS
ID/ PASSPORT NO
DATE OF BIRTH DATE: _____ MONTH: _____ YEAR _____
GENDER: _____ MOTHER LANGUAGUE: _____
RACE: _____

SECTION B

PHONE CONTACT
STUDENT CELLPHONE
HOME TELEPHONE
EMAIL

BANKING DETAILS

NAME OF BANK: FIRST NATIONAL BANK (FNB)

ACCOUNT NUMBER: 62721423713

ACCOUNT NAME: GREENSIDE TUTORIAL CENTRE

BRANCH: CRESTA SHOPPING CENTRE

BRANCH CODE: 254905

SECTION C

MODULES TO REGISTER

COURSE CODE	CODE INTERPRETATION
1.	
2.	
3.	
4.	
5.	
6.	

MODE OF STUDY (MARK THE APPLICABLE BOX)

FULL TIME PART TIME REVISION COURSE ONLY

EXAM COURSE JHB CAMPUS

FULL AMOUNT PAID R _____

1ST INSTALMENT R _____

2ND INSTALMENT R _____

REGISTRATION FEES, ADMIN & INSTAL TOTAL COURSE FEES R _____

STUDY FEES 2019

ADMIN/ REGISTRATION FEE	R250
FIRST YEAR MODULES	R1300
SECOND YEAR MODULES	R1400
THIRD YEAR MODULES	R1500
LAW MODULES(FIRST YEAR)	R1800

NOTE: All registered students will be required to pay for revision/ exam course, both classes will cost R100.00 for 8 hours. Non- registered students will pay R400.00 for the revision course for exam course.
NB: GREENSIDE TUTORIAL CENTRE, take cash or paying in the bank, Banking details are provided **above** and bring a proof of payment to the college.

ALL CLASSES WILL BEGIN ON THE 1ST/FEB/2020

The tutorial program will run for the period of 9 weeks 2hours on Saturday, Sunday or during the week For each module registered. One month revisions/Exam preparation classes will be provided to our full time registered students and part time students to prepare them for exams in May/June and Oct/ Nov 2020. Mid-week evening catch- up classes will be provided for students who missed the weekend classes for legitimate reasons and for the general group in the case where extra notes were highlighted

DISCLAIMERS

Greenside Tutorial Centre (Pty) is a private institution and not part of UNISA, and all services provided are for extra knowledge and benefit to increase exam success and your own advantage for the exam preparations

PRIVATE CLASSES

For those students who can't make it for our tutorial classes on Saturdays, Sundays or mid-week we provide private classes one on one with the lecturer.

ONE ON ONE WITH THE LECTURE AT THE COLLEGE

R3500.00 where a student finds the lecture at the college only without any moment of the lecturer beyond the college premises.

ONE ON ONE WITH THE LECTURE OUTSIDE THE COLLEGE

R4000.00 where the lecture find you at your home, flat, hotel or anywhere of your wish. NOTE THAT THIS AMOUNT EXCLUDES ALL TRANSPORT COSTS AND REFRESHMENTS DURING THE COURSE OF THE SEMESTER FOR THE LECTURE.

HONOURS/CTA STUDENTS

Registration fee **R500** and Fees Per module for whole year **R4500**

TERMS AND CONDITIONS

1. Failure by a student to attend lectures for any reason whatever will not reduce liability for the cost of the full course and student shall be entitled to no credit on reduction as a result of student's failure to attend lectures.
2. Admin fees of R250.00 and at least 50% fees payment MUST BE MADE on the day you start your classes
3. Should the student miss any class, this is his/her obligation to arrange and bear the costs of the catch up class with the lecture that will be assigned do by the management.
4. This arrangement should be done on time to avoid further over lapping of more classes. Mid-week catch up and classes are not compulsory and not part of our obligation with respect to the contract but will be given as taken of our goodwill and payment commitment towards students' exam success.
5. Overdue amount s should be subject to the interest at the rate of 20% per month. Calculation is from the date the amount is over due until the date of payment.
If any legal or other action can be taken by the college to recover any amounts due in terms of the agreement, the application; student shall be liable for all the costs including but not limited to collection, commission, attorney, client costs, tracing costs, etc.

6. Under no circumstances should a refund be granted to students when the tutorial institute has fully or partially rendered the services, cancellations of the class on certain module results to a cancellation fee of 40% of which will be charged of the amount paid and the cancellation should be made in writing and stating the reason(s) not less than 3(three) days after your registration with the college.
7. Extra laboratory equipment fee will be charged for all the modules which involves the use of computers.
8. A student should take care of his/her properties while on campus.
9. No student is allowed to make private arrangement with lecture for private classes, without any arrangement from college management, this act may result the college taking the lecture legal actions to be taken the parties involved.
10. All monthly installments shall be made at the beginning of the month and not late than the 8th of the current month.
11. Students are obliged to comply with internal rules and regulations

Please make sure that you understand our term and condition

The undersigned under take this contract is binding between parties and the particulars furnished by me are correct to the best of my knowledge and the Greenlane tutorial institute to all the provisions and conductions of this college may take any legal actions for want of compliance

ME _____

Students, Signature _____

Date _____

FOR OFFICAL USE ONLY

MANAGEMENT/ ADMIN'S SIGNATURE _____ DATE _____

NOTE: DISCLAIMER: GREENSIDE TUTORIAL CENTRE (PTY) LTD IS A PRIVATE INSTITUTION AND NOT PART OF UNISA AND ALL SERVICES OFFERED TO YOU ARE FOR YOUR OWN ADVANTAGE TO PERPARE YOUR SELF FOR EXAM SUCCESS.